In-Year Appeals

To make an In-Year Appeal, please complete the Appeal Form in the download section of this page of the website and forward it to Sally Hackett, Headteacher's PA (see Key Contacts). You will receive acknowledgement of receipt within 5 working days, and the Form will be passed to our Independent Appeal Provider to arrange an Appeal and contact you with further details.

Appeals timetable (as set out in the Admission Appeals Code):

1. Appellants must have a deadline of at least 20 school days from the date of notification that their application was unsuccessful to lodge an appeal but late appeals must be heard.
2. Appeals must be heard within 40 school days (in normal admission round) and within 30 school days for in-year appeals. For late appeals these must be heard within 40 school days of the deadline where possible or within 30 school days of the appeal being lodged.
3. For sixth form appeals, where conditional on exam results the appeal must be heard within 30 school days of the results being published. Where not conditional within 40 school days of the deadline for lodging an appeal.
4. Appellants must have at least 10 school days' notice of the date of their appeal although the appellant may waive their right to the full 10 days.
5. Decision letters must be sent within 5 school days of the hearing where possible.